

**MINUTES OF A MEETING of the St Goran Parish Council held on 7th December 2017 in the Old School Rooms at 7.30pm. with Mr P Grose in the Chair.**

Present were Messrs Ayres, Bulled, Bunney, G Husband, Lobb, Dr Dunne, Ms Lobb, Mrs Hart, County Councillor Mustoe, and nine members of the public.

**1. APOLOGIES**

Mr White

**2(a). DECLARATIONS OF INTEREST**

The Clerk – Planning Application PA17/10464

**2(b). GIFT DECLARATIONS**

None

**2(c) CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATION.**

None

**3. NAVER PROPERTIES LTD – Affordable Housing Planning Application, Meadowside, Gorran**

Naver Properties Ltd decided to withdraw their planning application.

The main concern raised by the case officer is the scale of development. They are continuing to work with the planning officer in order to achieve a form of development, that is acceptable. Currently at this stage the development is most likely to be between 12-15 units, with less land take.

Naver intended to be present at this meeting, but are still working on the redesign of their plans, which they intend to have ready for next month's meeting.

**4. PUBLIC SESSION**

A member of the public reaffirmed their concerns, that they had raised during the November Parish Council meeting, regarding their belief, that the PC were predetermined, whilst voting on planning application PA17/07052, Meadowside, erection of 20 dwellings (11 affordable and 9 open market). The member of the public also raised their concern that a Parish Councillor held a pecuniary interest towards this planning application, because they are on the affordable housing register. The PC reaffirmed that, they were not predetermined.

Members of the public discussed reducing beach cleaning costs. It was thought that Gorran Haven was one of the few remaining beaches in Cornwall that provide bins and remove waste. It was discussed that beach users should be encourage to take their waste home and for local businesses to take more responsibility, for the waste generated by their customers. A member of the public quoted from an article, from the Times newspaper that; Penzance had become the first plastic free coastline town, due to local businesses swapping previously used plastic food containers and cutlery to recyclable and reusable products. County Councillor Mustoe reported that he was in the process of having County Hall sign up to the refill scheme, where a tap is provided instead of using single use bottles. He is also promoting the final straw campaign. It was thought the Low Carbon Fund recycling event, due to be held at the Memorial Hall on 27th January, would be extremely beneficial to all members of the public and for the PC to gain ideas, regarding recycling on the beach.

A member of the public brought up the subject of mud on the roads. A particularly bad area was thought to be around Lancallan Farm, where the mud is extremely deep on the roads and is causing a hazard. It was thought that effluent was also leaking onto the roads and a report of fly tipping was also raised. County Councillor Mustoe agreed to look into this particular issue. County Councillor Mustoe reported that farmers are legally obliged to clear up mud from the roads and that Highways are obliged to carry out a site visit, if a hazard is reported. The PC would like to encourage members of the

public to report this issue to Cornwall Council; the more reports Cornwall Council receive, the higher priority the issue becomes. The PC were of the opinion that mud on the roads this time of year, is to be expected, in such a rural area, but it is not acceptable, if it becomes hazardous and were very aware of the current state of the roads.

The meeting then went into the formal session.

## **5. MINUTES OF THE MEETING OF THE 3RD NOVEMBER 2017**

The minutes were **Agreed**

## **6. MATTERS ARISING FROM THE MINUTES**

### **6.1 Beach Cleaning – Cost Reduction Ideas**

The Beach Cleaning Co-Ordinator's suggested that the bins on the beach could be removed and signs displayed stating that the public should take their waste home. They also suggested that a large waste and recycling area could be installed in the car park.

The National Trust reported that they have a general policy of not providing bins of any kind and make it clear on all their signage, websites and 1:1 contact, that they believe it is the public's responsibility to dispose of their rubbish responsibly or to take it home. However, at the few sites they have where they have catering concessions, it is that businesses responsibility to provide bins for their customers to dispose of litter generated by the business.

The PC resolved to trial beach cleaning and waste removal for just the period between 1st July and 31st August. The PC to request that local businesses provide their own bins as the PC believe it is their statutory duty. The PC to trial recycling on the beach.

**Agreed** – Mr Bull against, with a counter proposal to remove all bins. Proposal was not seconded.

### **6.2 Low Carbon Fund – Beach Cleaning, Grant Application**

The fund was very sympathetic to the idea, but as it stands it does not match their criteria. The LCF reported that if re-cycling could be incorporated, they would be in a position to give financial help. The fund would also be happy to come to a PC meeting to talk about the situation.

They are sorry they cannot be of immediate help but are very hopeful that they will be able to contribute to this extra financial burden that has fallen on the parish.

The PC report to the LCF that they are going to trial recycling on the beach and gain ideas from the LCF's upcoming recycling event.

**Agreed**

### **6.3 National Trust Coastpath – Penamaen**

The NT thanked the PC for their suggestion of replacing the diversion tape with rope. They intend to keep the tape in position, until the vegetation has grown over the old path; because past experience of using rope, would lead to the public to use it as a type of handrail.

**Noted**

### **6.4 Planning – Timing of Application**

The Planning Officer for the Brambledene application sympathises with the PC, but reported that it is difficult for them to help, as applications come in at various times and so they can only send out consultations when they validate them.

PC's can ask to extend the time limit on consultations, in order to get it to their next meeting, but this is at the discretion of the case officer. In respect of this application, the agent has since submitted amended plans showing screens to the side. They help some of the overshadowing but not all, and will form a greater visual presence. The resident who brought this matter to the attention of the PC thanked the PC for relaying their concerns about the planning application process to the County Council. They are pleased that the PC are looking into ways to make the system become more representative.

**Noted**

#### 6.5 Gorran Green – Christmas Tree

The Christmas Tree Committee are delighted that the Parish Council will buy a cut tree for Gorran Green this Christmas and thanked them for their donation of £100. They do not have the manpower to put the tree up and would be very grateful if the PC could arrange to do this.

The PC to ask Paul Tregunna to purchase and put up a tree.

**Agreed**

A small Holly tree is to be put up and decorated by the toilets at a cost of £15.

**Agreed**

#### 6.6 Highways – Scotland Woods

The highway steward will inspect following the reports of the trees and road surface, and anything causing a highway safety issue will be dealt with as appropriate. Highways reported that this is a very low category road and was nominated for surface treatment in 2016 and are looking to treat this section as part of the Treninick – Kestle scheme on this year's programme.

**Noted**

#### 6.7 Advertising Boards – Treveor Junction

A resident thanked the Parish Council for their efforts in connection with the removal of the excessive of advertising boards from the Treveor junction.

**Noted**

### **7 COMMITTEE REPORTS.**

#### **7.1 Footpaths.**

The PC to fund 1/3 of the £400 cost of republishing the local walking guide.

**Agreed**

The stiles leading into fields at Treveor are crossed with electric fences running through plastic tubing.

To reported to the Countryside Ranger.

**Agreed**

#### **7.2 Beach.**

**Noted**

#### **7.3 General Purposes**

The PC resolved that Mr Grose's term as a Trustee of the Church School Rooms is to be renewed.

**Agreed**

It was resolved that the PC would accept The Trustees of the Church School Rooms offer, of gifting them the curtilage of the Old School Rooms.

**Agreed**

#### **7.4 Public Convenience**

The lightbulb to be removed from the gents during the winter period because it is continually on.

**Agreed**

Seaview have agreed to continue their advertising in 2018 at a cost of £2,000.

**Noted**

British Gas to install a smart meter on the toilets, to enable them to take remote meter readings.

**Agreed**

### **8 CORRESPONDENCE**

#### **8.1 Cornwall Council – Town & Parish Planning Conferences**

Invitation to Planning Conferences for Local Council's

**Noted**

#### **8.2 CALC – Minutes & Agenda Training**

Minutes and Agenda Training is available for the Clerk and Councillors.

**Noted**

#### **8.3 Cornwall Council – A30 Link Road Update**

Update

**Noted**

#### **8.4 Environment Agency – 2017 Bathing Water classification**

The 2017 bathing water classification for Gorran Haven/Little Perhaver for 2017 is Good – This must be displayed at the beach from May 2018. As the classification remains the same as last year, the signage does not need to be changed.

This year there were a number of elevated results which will also count towards compliance for next year, as the assessment uses four years' data. Analysis suggests that if there was one large-ish (>550) or two smaller (>200) elevated results for Intestinal Enterococci in 2018, this would result in the bathing water being Sufficient next year. Therefore, if sample results next year were similar to those in 2014 (a particularly good year) the bathing water would retain it's Good classification. However, if results were similar to those of 2013, 2015 or 2016 (when a number of elevated results were observed), it would be Sufficient in 2018. If results were similar to 2017, unfortunately it would be Poor in 2018.

Bathing water results tend to be related to rainfall patterns and a number of other factors and are therefore difficult to predict far in advance. Investigations have identified a number of potential sources of pollution to Gorran Haven Little Perhaver bathing water. Environment Agency officers are working with farmers and sewerage operators in the catchment to reduce these.

The EA produce pollution risk forecasts for Gorran Haven Little Perhaver every day during the bathing season. This year there were 3 warnings of reduced water quality, and all three resulted in elevated results, which were eligible for warning signage at the beach, which the PC are not signed up for. If they were signed up for pollution risk forecasting, the results would subsequently be disregarded for compliance purposes and would reduce the risk of a deterioration in classification.

**Noted**

#### 8.5 AONB – Sustainable Woodlands – Plant Life Project

Plant Life are currently undertaking a period of consultation and would like the PC to carry out one of their surveys.

**Agreed**

#### 8.6 Cornwall Council – Polkirt Hill Road Closure

Polkirt Hill will be closed from 15th to 17th January between 9.30am and 3pm to allow South West Water to carryout works on their apparatus.

**Noted**

#### 8.7 Reverend Charlton – Vicarage Trees

Reverend Charlton requested permission from the PC to pollard and remove some limbs from trees that are in the cemetery, because they overhang the Vicarage and are blocking the light. She also requests to spray the brambles that are encroaching on her garden, that are covering a shed.

**Agreed**

#### 8.8 Cornwall Council – Winter Wellbeing Guides

Cornwall Council have supplied the PC with their latest winter wellbeing guide.

**Noted**

#### 8.9 CALC – Training Events Schedule

Upcoming Training events.

**Noted**

#### 8.10 Smaller Authorities Audit Appointments – Auditors 2018

The SAAA have appointed PKF Littlejohn LLP as the PC's external auditor for the 5-year period commencing with the financial year 2017/18. The Annual Return will now be known as the "Annual Governance and Accountability Return" and will need to be completed in accordance "proper practices" as set out in 'Governance and Accountability for Smaller Authorities in England, a Practitioners' Guide', and then be published in accordance with the applicable Transparency Codes. The new, Annual Governance and Accountability Return forms will be sent out by your appointed auditor electronically at the end of the financial year. The return can either be completed electronically or printed off and completed manually.

**Noted**

#### 8.11 ALCC – Clerk Membership

It was resolved for the Clerk to become a member of the Association of Local Council Clerks.

**Agreed**

#### 8.12 Resident – Incorrect Sign for Vault

The sign on the kissing gate on the way down to Vault Beach, has been incorrect for quite some time. A resident raised this matter with Cornwall Council in 2016. Cormac has a revised sign, but have reported that they do not have sufficient time to install it. The PC to follow up this matter with Cormac.

**Agreed**

#### 8.13 Cornwall Council – Cornwall Statement of Community Involvement for Planning

An eight-week consultation period between Monday 27th November and 5pm Monday 22nd January 2018 has begun for the Cornwall Statement of Community Involvement for Planning. The document explains how Cornwall Council will involve

local communities, businesses, and other interested parties when preparing planning policies and determining planning applications.

**Noted**

8.14 County Councillor Mustoe – Mud on Highlanes

County Councillor Mustoe raised his concerns with Highways regarding the amount of mud on the Highlanes, at the moment.

He recently witnessed an accident at the Treveor turning and was lucky not to be hit himself. He knows that there were some signs up on the road (although not where the accident took place) but feels this is not enough, particularly on dark, unlit roads. He would like to meet with Highways, members of the public and the Parish Council to discuss what further steps can be taken to avoid this happening again and before someone gets killed. Highways have requested information from the police to confirm whether the incident was thought to be caused by the mud on the highway, or other factors. If mud was thought to be a factor, they would need to know where the mud came from, in order to liaise with the relevant landowner.

Highways have written numerous letters to landowners this year, following reports of mud on the road by members of the public. If a report comes through, the highway steward inspects the site, and if it is thought to be causing a highway safety hazard, he or she will identify the land from which the mud is being brought onto the highway. Most recently for this area, they have identified and written to the landowners responsible for the mud and are not aware of any problems at the specific location. They had a number of complaints about the highway near the Kestle junction, but when the highway steward visited the site, it was clear that the road was dirty but there was no build-up of mud and it wasn't thought to be hazardous. The farmers have been putting out slippery road warning signs and cones to ensure road users have adequate warning of the mud. They will continue to log the reports as they come through, and build up an evidence base if it is a particular person responsible, however at this time of year the problem is across the whole county. The police are in a better position to enforce 'on the spot' fines, so Highways have requested to what extent they can assist with this matter.

The PC would like to encourage individual members of the public to keep reporting this problem directly to Cornwall Council.

**Agreed**

8.15 Newsletters

November E-news from Steve Double, Rural Services Weekly News Digest, Communities and Devolution Bulletin, Rural Vulnerability Service Network, CALC November Newsletter, Neighbourhood Planning E- Bulletin, Localism Town & Parish update.

8.16 Further Correspondence

CALC – Business Rate Relief

Falmouth Town Council, supported by NALC, would like to submit a proposal under the Sustainable Communities Act for legislative change to grant parish and town councils mandatory 100% business rates relief on public toilets that they own or manage.

The PC to complete an online survey in support of their proposal.

**Agreed**

**9. PLANNING MATTERS**

PA17/08847: Mr Robert Browning, Brambledene, Quilver Close. Conversion of flat roof to balcony and extension.

Full Application.

5 on line Objections

**Objection** – Invasion of privacy and overlooking neighbouring properties. This does not comply with conditions set out on previously approved planning application. Not opposed in principle to porch.

**Agreed**

PA17/10166: Mr and Mrs William Pasco, The Old Barn, Tubbs Mill. Conversion of part Out-Building to self-contained annexe for dependant relative.

Full Application

**Support**

PA17/10464: Mr William Potheary, Land at Chartuck, Gorran. Non-Material amendment for removal of Granite Quoins from North West elevation, replacement of weather boarding and timber window frames to UPVC of same style (PA14/11078) proposed dwelling.

**Support**

PA17/11452: Mr and Mrs Alan Pendleton, Pengarth, Foxhole Lane. Proposed dormer extension.

Full Application

**Support**

PA17/06001: Seaview International – Planning Decision

CC Planning recommended that this application be granted permission, following receipt and confirmation of amendments to the original application.

Because the recommendation did not comply with the PC's comment of objection, the PC decided to agree to the amendments, but stand by their original comment.

Therefore, agreeing to disagree with the planning officer and allowing him to determine the application, under delegated powers.

**Agreed**

9.1 Cornwall Council planning decisions

PA17/07052: Mr A Lopez, Naver Developments Ltd, Land North West of Meadowside, Gorran Withdrawn

PA17/08803: Mrs Maria Hipgrave, 2 The Cottages, Canton Street Approved

PA17/09576: Mr Martin White, 9 Trelispen Park. Approved

PA17/09632: Mrs Holland, Tanglewood, Portheast Way Approved

PA17/09683: Mrs Thelma Colman, Cottesloe, Bell Hill Approved

PA17/09310: Mr N Parkhouse, Treveor Farm Approved

PA17/10107: Mrs Barbara Vann, Willowmead, Rice Lane Approved

PA17/09905: Mr N Parkhouse, Treveor Farm Approved

**10. BILLS FOR PAYMENT & BUDGET REVIEW**

**PAYMENTS**

HSBC Bank Charges	£26.78
Mr Spence Grasscutting & Maintenance	£296.94
SLCC Yearly membership	£100.00
Duchy Cemetery's Gravedigging x 2	£775.00
Cormac Solutions Urinal repair	£492.74
POA Wreath & Donation	£70.00

**RECEIPTS**

HSBC Dev Fund interest	£0.08
Personal Choice Burial chrg	£485.00
Carpark Book sales	£200.00
CC LMP Grant 17	£680.00
Chipshop Donation box toilet	£90.17

South West Water	Water Charges	£97.13	
Gorran Pre-School	Reimburse Ink	£116.14	
ALCC	Yearly Membership	£30.00	
Cornwall Council	Election charges	£275.33	
AED Locator Ltd	Annual monitoring	£378.00	
Mrs LCV Potheary	Clerks salary	£433.29	
Mrs LCV Potheary	Clerks Expenses	£59.66	
Mrs LCV Potheary	Clerks Purchases	£10.40	
AJH Services	Toilet Cleaning pro rata	£354.56	
Information Commissioner	data protection	£35.00	
The Old School Rooms	Hall Hire	£120.00	
	<b>TOTAL</b>	<b>£3,670.97</b>	<b>TOTAL £1,455.25</b>

All the Bills for November have been paid. **Agreed** to pay the bills for December. The Clerk presented the actual receipts and payments to date, which were compared with the yearly budget.

**Agreed**

### **11. Precept 2017/18**

After the Clerk presented the PC with the financial budget for 2018/2019 the PC resolved that the precept should increase for the first time since 2015, to £20,900 due to increased costs passed onto them by CC. With a band D charge per household of £34.94 compared to £29.55 for 2017/2018.

**Agreed**

### **12. Tourist Brochure**

It was resolved to add the village website address onto the Tourist Brochure.

**Agreed**

### **13. Parish Problems**

The Clerk to ensure that their insurance will cover the adopted land due to be gifted to them, from the Trustees of the Church School Rooms.

**Agreed**

Cormac to be requested to fill up the Grit bins in Gorran Haven.

**Agreed**

Flooding on the Highlanes at the Oaktree junction to be reported to Highways.

**Agreed**

Caerhayes reported that they could install chevrons on their land at Tregavarras corner at a cost of £130.

The PC felt it was Caerhayes Estate's concern.

**Agreed**

The meeting closed at 9.40pm.

